**EAST DOWN YACHT CLUB EVENT PROPOSAL FORM** Feb 23

This is a reproduced skeleton of a standard EDYC form in use since Feb 2015 relating to a proposal to hold an event at EDYC.

It’s aim is to outline what is required from the club, in those days from House, Site and Sailing in terms of volunteers, cash, income expenditure etc.

A PDF version (hard to complete on computer) is available in the downloads section – see web downloads under Forms in 2018



EAST DOWN YACHT CLUB

EVENT PROPOSAL FORM

NAME OF EVENT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATES OF EVENT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SUBMISSION DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROPOSER (CLUB, CLASS OR INDIVIDUAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTACT DETAILS

EMAIL ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NUMBER OF ENTRIES \_\_\_\_\_\_\_\_ ENTRY FEE \_\_\_\_\_\_\_\_\_\_\_\_\_

DESCRIPTION OF PROPOSED EVENT

 EXPECTED EXPENDITURE EXPECTED INCOME

ITEMS

1

2

3

4

5

6

7

8

9

10

PROFIT

SAILING REQUIREMENTS

1

2

3

4

5

SITE REQUIREMENTS

1

2

3

4

5

HOUSE REQUIREMENTS

1

2

3

4

5

EXECUTIVE COMMITTEE COMMENTS

Including approval or otherwise – eg deferred to another meeting